



EFFECTIVE HUMAN RESOURCES MANAGEMENT

Managing your human resources is a demanding responsibility, and one that is vital to the day-to-day operation of your business. Without the right technology solution, it can be a challenge to manage data effectively while staff's strategic responsibilities are increasing.

The Altus Dynamics solution for Human Resources (HR) empowers HR managers and employees to access, transact and update detailed information, schedules, qualifications, training, communications and more. The application is powerful enough to automate the processing of union agreements and complex payroll calculations. The solution strength resides in the inherent flexibility and integration. As a result, it can rapidly calculate unique agreements even for a large number of employees.

BENEFITS YOU CAN EXPECT

Improved Integration

- Integration between all relevant modules HR, Payroll, Accounting, Employee Collaboration Tools
- Ability to drill down on related transactions between all the modules listed above

Reduced Support

- Simple application to support, maintain and learn
- Reduced training costs with a familiar Microsoft-based interface

Feature-Rich Functionality

- Flexible, feature-rich functionality to manage a broad range of business requirements for HR
- Flexible enough to perform labour cost allocations based on parameters like positions, time entry and more

Easy-to-Use Employee Portals

- No IT dependence for account setup
- Secure and integrated Sign In
- Multiple Authentication Models Supported





ABOUT ALTUS DYNAMICS

Altus Dynamics is a leading provider of financial and operational software and services designed specifically for non-profit, education and government organizations. It is powered by Microsoft Dynamics® NAV and CRM – a complete and integrated business application that has been implemented by more than 70,000 organizations worldwide. Altus Dynamics is a Gold Certified Microsoft partner whose success is grounded in an authentic feeling of passion for non-profits and the public sector.

altusdynamics.com

Together for the greater good.

1.866.878.5552

info@altusdynamics.com

Altus Dynamics

2A - 219 Dufferin Street, Toronto, ON M6K 1Y9



FEATURES & FUNCTIONS

| TOP 3 FEATURES | FUNCTIONS |
|--------------------------------|---|
| Employee Management | <ul style="list-style-type: none"> • Human Resource Information Systems – Employee & Benefits Management, and Task Definition & Management • Position Management – Job Definition, HR Requests, Position Analysis • Employee/Manager Self Service Portals – Profile, Direct/Indirect Reports, Attendance, Qualifications, Tasks, and more |
| Human Resources Administration | <ul style="list-style-type: none"> • Collective Agreement Management – Grievance Management, Harassment Complaints • Health & Safety Management – Incident Tracking, Ministry Submission • Training & Registrations Management – Requests, Approvals, Results Tracking, and more • Recruitment – Online Application Submission, Employee Conversion |
| Time and Attendance | <ul style="list-style-type: none"> • Advanced Scheduling – Location Management, Schedule Templates, Schedule Entry & Deployment • Time Entry Portal – Timesheet Management, Training & Registration Details & Requests |